

July 2008

Volume 18, Issue 7

Vetech View

Get the Most Out of Your System

Vetech Software Services, Inc. (800) 677-8832

Hot-key Price Lookup

Have you ever wanted to just press a quick key and be able to quickly lookup the price of one of your items?

Advantage has a function designed to do just this. From any Advantage window, even the appointment scheduler or an invoice window, press the F2 function key. This will instantly display your price list sorted by category. You can then type a few letters of the item you want to lookup or click on a category on the left side to display all items in that category. When you are done, press the Esc key on your keyboard to return to where you left off.

Inside:

- Tech Tips!
- Quote of the Month
- Humor

No	Category	Code	Description	Price	Tax
1000	Office Visits	50007	FelV Vaccination	\$26.00	<input type="checkbox"/>
1200	Dentistry	50011	FIP Vaccination	\$20.80	<input type="checkbox"/>
1400	Professional Services	50015	Lyme Vaccination	\$26.00	<input type="checkbox"/>
2000	Surgery Spay/Neuter	50018	FVRCP Vaccination 1st	\$26.00	<input type="checkbox"/>
2200	Surgery - General	50019	FVRCP Vaccination 2nd	\$26.00	<input type="checkbox"/>
3000	Bathing & Grooming	50020	FVRCP Vaccination	\$26.00	<input type="checkbox"/>
3200	Boarding & Kennel	50027	Corona Vaccination	\$20.80	<input type="checkbox"/>
3500	Laboratory in House	50045	Lepto Vaccination	\$20.80	<input type="checkbox"/>
3700	Laboratory Outside	50075	Bordatella - Intranasal	\$26.00	<input type="checkbox"/>
4000	Hospitalization	50076	Parvo Vaccination 1st	\$20.80	<input type="checkbox"/>
4500	Radiology	50077	Parvo Vaccination 2nd	\$20.80	<input type="checkbox"/>
5000	Vaccinations	50079	Parvo Vaccination	\$20.80	<input type="checkbox"/>
6000	Anesthesia	50081	DHP-CPV Vaccination 1st	\$20.80	<input type="checkbox"/>
6100	Injections	50083	DHP-CPV Vaccination 2nd	\$20.80	<input type="checkbox"/>
6200	Meds Antibiotics	50085	DHP-CPV Vaccination	\$20.80	<input type="checkbox"/>
6300	Meds Controlled	50087	FVRCP Vaccination 1st	\$20.80	<input type="checkbox"/>
6400	Meds Pain/Anti-Inflammatory/Misc	51001	Rabies Vaccination Canine 1 Year	\$15.60	<input type="checkbox"/>
6500	Meds - Antihistamine/Antitus	51002	Rabies Vaccination Canine 3 year	\$15.60	<input type="checkbox"/>
6700	Meds-Cardiovascular	51004	Rabies Vaccination Feline 1 Yr	\$15.60	<input type="checkbox"/>
6800	Meds Chemotherapeutics	51006	Rabies Vaccination Feline 3 Yr	\$15.60	<input type="checkbox"/>
7200	Meds Ear/Eye	51008	Rabies Vaccination Ferret	\$0.00	<input type="checkbox"/>

Price List Window displayed after pressing F2 key

So here would be the exact key strokes to search for all your items that have the word "Exam" in them

F2 key
EXAM <Enter>

That's it! Please try it. Even a two finger typist can do that in just a few seconds.

Quote of the month: You may delay, but time will not.
- Benjamin Franklin (1706 - 1790)



150 N. Wiget Lane
Suite 211
Walnut Creek, CA
94598

PHONE:
(800) 677-8832
(925) 932-5044

FAX:
(925) 932-5597

E-MAIL:
info@vet-software.com



This is much faster than looking through a manual price list or trying to create a new invoice.

Transferring patients to new owner

A common Advantage feature that many users don't know about is the ability to transfer patients from one client to another. To do this, simply open the particular patient window that you want to transfer. Click File/Patient Transfer. This will display a standard client select window allowing you to select the new client for this patient. Once you select a new client and click the OK button you will receive a final confirmation message before the actual transfer is done.

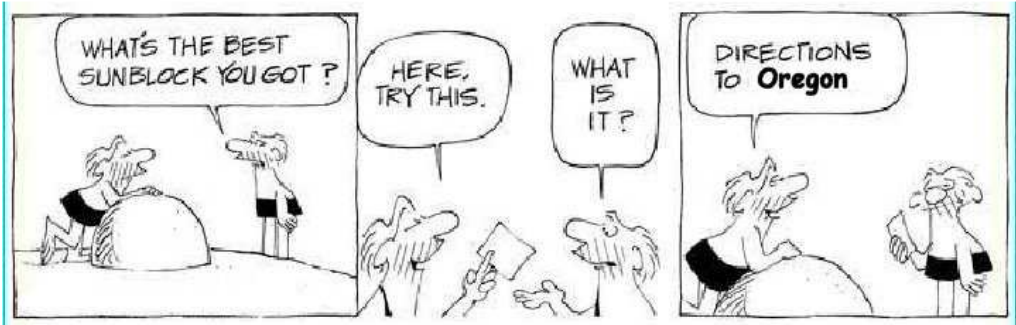
This function will transfer all patient information including reminders, history, Diagnosis list, and RX history. However this function will not transfer any previous invoices or balances as invoices are associated with the client.

Merging duplicate patients

Another common request is the ability to merge two patients if a duplicate has been created. This function is also accomplished from the patient window (the patient you want to keep). From the patient window click File/Utilities/Merge From Patient. This will display the Select Patient menu allowing you to select the duplicate patient. Once you select the duplicate patient you will receive a final confirmation message before the actual merge is done.

Transferring invoices from one client to another

Staying on the subject of transferring information, another function that comes up frequently is the ability to transfer an invoice from one client to another. This function is performed from the client window. From the client window, click on the Transaction menu to display all invoices for this client. Single click to highlight (or paint) the invoice that you want to transfer. With this invoice highlighted, click File/Transfer Invoice To... This will display the Select Client window allowing you to select a client to transfer this invoice to. This function does not transfer payments.



We're on the Web!
See us at:
www.vet-software.com